



<b>Title:</b>	Construction Supervisor
<b>Supervisor:</b>	Construction Director
<b>Status:</b>	Full-time, exempt
<b>Salary Range:</b>	\$66,000-\$70,000
<b>Typical Workweek:</b>	Tuesday-Saturday
<b>Location:</b>	This position may supervise construction sites throughout Essex County

Reporting to the Construction Director, the Construction Supervisor will provide hands-on leadership at Essex County Habitat for Humanity in our Construction and Home Repair Department. Program includes new home construction, owner-occupied home repairs, home rehab. This position is responsible for overall management of a residential job site, including the supervision of construction volunteers building affordable housing. The role requires strong residential construction expertise, including the ability to flourish in a construction environment that chooses to work largely with an unskilled, volunteer force.

**Responsibilities:**

- Construct new single-family and multi-family homes and rehab existing homes in an efficient, safe, timely, and professional manner according to all applicable regulations and codes.
- Supervise volunteers in the construction of homes: framing, insulating, siding, installing interior and exterior trim, and landscaping.
- Select and coordinate subcontractors for excavation, foundations, plumbing & heating, electrical, etc, ensuring valid permits, contracts, and insurance.
- Ensure excellent volunteer experience including corporate/faith volunteer groups, homeowners, weekly volunteers, and experienced volunteer site supervisors. Ensure that each has the training, tools, and skills to be productive on the job site.
- Teach and monitor excellent safety practices and construction skills, complying with all applicable regulations.
- Plan project site task list in cooperation with Construction Director and other supervisors.
- Maintain an effective working relationship with other staff, volunteers, and Habitat homeowners.
- Maintain organization of tools and materials on site and at storage facilities.
- Supervise daily site set-up and clean-up.

- Maintain a positive relationship with local municipal departments as well as other state and federal level agencies, vendors, organizations, and corporations that partner with Habitat for Humanity.
- Order, pick-up and deliver building supplies as needed.
- Other tasks as assigned by Construction Director or as needed for the overall success of the organization.

**Skills and Experience Required:**

- Knowledge and direct experience in construction: framing, siding, insulation, erecting scaffolding, installing doors and windows, interior trim.
- Knowledge of current Massachusetts building code including IECC.
- Massachusetts Construction Supervisor's License.
- Habitat for Humanity Competent Person Safety training, within 30 days of hire.
- Patience and tact to coordinate experienced builders and newcomers in teams.
- Ability to spend entire day in motion. Work may require climbing ladders, work on scaffolding, constant standing, walking, bending, kneeling.
- Experience supervising carpentry crews.
- High school diploma or equivalent.
- Valid driver's license and maintain a clean driving record.

**Additional Preferred Skills/Experience:**

- Experience with HERS ratings, insulation, air sealing.
- Background working with architects, engineers, and building officials.